To merge multiple accounts:

- 1. Log in to one of your Accounts (using your user name and password for that account).
- 2. Click on the top in top bar called 'my Wise Account'. Go to 'Merge Student Accounts' section at the bottom right of this page.
- 3. Click on to the 'Merge Student Account 'link at the bottom right of the page.
- 4. On the next screen, enter the username and password of one of your other children and press 'Find Student Account'.
- 5. If a matching student account is found, the student is displayed on the next screen with a 'Merge this Account' button. Pressing this button merges the account. A message will also appear to return to the 'my Wise Account' page.
- 6. Once a student account has been 'merged', in your 'my Wise Account' page, your student is listed as a link which allows you to switch to that account.
- 7. For subsequent visits to WisePay, you must login in with the first child's user name and password as that is now the master account.