



13 July 2020

GCSE Results Day and QEGS Sixth Form Enrollment

Dear Parents, Carers and Students,

As the summer term progresses, we are gradually receiving more information and guidance regarding this year's results days and how this will be arranged. It has also been announced that an exam series in the Autumn term will go ahead in order to provide an opportunity to sit an exam, should students wish to. GCSE results day, including sixth form enrolment, is still going ahead on the original date of Thursday 20 August.

GCSE Results and QEGS Sixth Form Enrolment Day this year will be different from previous years. Students will be able to choose to either come to school to collect their results and enrol for the Sixth Form in person or to receive their results by email and then enrol for the Sixth Form online.

Deciding whether to come to school or receive results via email

We ask that students let us know whether they intend to come to the school to collect their results or whether they would prefer to receive them by email. A 'Google Form' will be sent to students' **school email accounts** to collect this information. The deadline for completing this form is Wednesday 15 July and we require that all students provide this information. If these options are not suitable for you, then please email sixthform@qegschool.org.uk by Wednesday 15 July 2020 to make alternative arrangements.

Students coming to the school site

For those students coming onto the school site we must implement the current social distancing guidelines set by the Government. To minimise risk and ensure that everyone on site is able to maintain 2 metre social distancing at all times we will follow the procedures below:

- Results can be collected from 9.00am until 12.00pm on Thursday 20 August and from 9.00am to 10.30am on Friday 21 August.
- There will be a one way system in operation for entering and exiting the site.
- Anybody accompanying students to school will not be allowed on site. This is to minimise the number of people on the site and ensure that social distancing can be adhered to. We ask that you arrange to meet students at the Gordon Way exit which is where the students will leave the site.
- When students arrive on site via the Meadway gates they will be required to queue, maintaining social distancing. When queuing students must use the traffic cone markers and keep a 2 metre distance. We realise it may be tempting to break social distancing when students see each other but they must remain 2 metres apart at all times.
- There may be a wait before students are able to collect results and we ask for their patience during this time.
- The results will be issued in the Sports Hall and there will be hand sanitiser stations placed at various points in the process.
- Results will be set out on tables in alphabetical order by surname.
- All staff members that are in contact with and handing out results will be using appropriate PPE.



Queen Elizabeth's Girls' School

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- Enrolment for QEGS Sixth Form will take place in the Sports Hall - see further details below.
- Once students have their results there will be the opportunity, if needed, to speak to a member of staff for further support - this will take place in the Sports Hall.
- We understand that collecting examination results can be an emotionally charged experience. We ask that for everyone's safety students refrain from making physical contact with anyone while on site.
- Students will exit via the gates on Gordon Way where they can meet with anyone accompanying them.

QEGS Sixth Form Enrollment

Sixth Form enrollment will take place either on the school site after results have been collected or online. If students need some time to reflect and talk to family and friends before enrolling for the Sixth Form, the following options are available:

- Students can book a fixed time slot to return to school later on Thursday 20 August or during the morning on Friday 21 August.
- Students can request a phone call on Thursday 20 or Friday 21 August and provide a contact number.
- Students may opt to enrol for the Sixth Form online.

Students who opt for online enrolment to the Sixth Form will receive an email containing full instructions outlining the process. Phone calls will be made on Thursday 20 and Friday 21 August should they be required to complete the process and resolve any issues. The Sixth Form Team will be available to make telephone calls on Thursday 20 August between 12 - 3.00pm and between 9.00 - 2.00pm on Friday 21 August and any remaining issues may be resolved by email.

Finally, as we have said previously we do appreciate that Year 11 students have not had the opportunity to celebrate the end of Year 11 with friends and staff due to the nationwide lockdown. When it is safe for us to do so we look forward to arranging a celebration event and will contact all families with the details.

Yours sincerely

Miss L Southwell
Head of Sixth Form
& Assistant Headteacher

Mr D Jones
Deputy Headteacher

Mr M Duffy
Deputy Headteacher