



June 22nd 2020

Dear Parent/Carer

We do hope that you and your family have been keeping well. By now we would normally be at the end of the summer examination period and we would be inviting students to the Sixth Form Induction Day. It would also be around this time that students would come into school to return their books and collect any belongings. This year we have had to plan very differently and the arrangements are set out below.

In lieu of the QEGS Sixth Form Induction Day we have launched a second set of sixth form transition materials in the Sixth Form Induction Google Classroom. There is now a wealth of information in the classroom as well as a variety of bridging lessons, super curricular resources and Post 18 guidance. To join this classroom, please use the class code: s5whsff. Students have also been receiving weekly updates from the Sixth Form Team via their school emails signposting them to a variety of opportunities (virtual), resources, debates, online lectures, competitions and activities that will all help to prepare them for a smooth transition into Key Stage 5.

We have made the following arrangements to allow students to collect any belongings that are still on the school site as well as to drop off their textbooks and any library books they may have. Your daughter will receive an email this week from Mrs Drew inviting her into school between 6th - 10th July. She will be given a specific time slot and it is imperative that this is the time that she arrives onto the school site. You may or may not be aware that since last week we have opened the school more widely to groups of Year 10 and 12 students. The school site has been set up in order for all students and staff on site to adhere to strict 2 metre social distancing. When your daughter arrives she will also need to adhere to the following procedures:

- Travelling to School: If students are able to walk to school then this would be preferable as Government guidelines request that we avoid public transport if possible since practising social distancing may be challenging. If a student would like to cycle to school; we have a bike shelter outside the Sports Hall, though please remember to lock your bike up and not to cycle past others when on site. A reminder that if students are using public transport they will need to adhere to the updated conditions of travel issued by the Government which state that a face covering (either homemade or a purchased mask) must be worn. Please be mindful of others and use social distancing when and where you are able.
- Students enter the school along the Meadway path and queue on the 2 metre markers at the gate to reception, keeping to the left hand side of the path.
- There are two students for each 10 minute slot and these students will be kept 2 metres apart at all times.
- There will be a member of staff greeting and registering students at the gate.
- All students coming onto site will have their temperature checked by a member of the Medical and Welfare team who will be in PPE.
- When requested students will be allowed to enter the school site and directed to use the hand sanitizer point.
- If students have items in their lockers then a member of staff will escort them to collect these items before dropping off their books.
- Students will then make their way to the Sports Hall down the steps to Lindani and taking the very first left (under the Lindani bridge) entering the Sports Hall through the fire exit doors (signs will direct them).



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- When arriving at the Sports Hall Mrs Drew will be there to greet students and check the books that they are returning.
- Mrs Payne, the Sixth Form Administrator, will also be located in the Sports Hall if students have any questions related to QEGS Sixth Form.
- There will be specific subject stations and a library station where students will drop off their books - they will not need to touch anything other than their own books.
- Students will then exit via the fire doors on the opposite side of the Sports Hall and leave the site via Gordon Way.

It will not be possible for students to see members of staff other than those escorting them while on site. Staff are currently working in pods/bubbles and there is a limited number of staff on site each day. We are very much committed to reuniting as a year group, both students and staff, when it is safe to do so.

At this time we are awaiting further guidance on the logistics of GCSE Results Day. As soon as we have confirmation we will send you detailed information. As we have said previously this is very far from the Summer Term that anyone had imagined and we are looking forward to welcoming students in September to QEGS Sixth Form.

If you have any further questions, please do not hesitate to contact us.

Yours sincerely

Miss L. Southwell
Head of Sixth Form

Mr D. Jones
Deputy Headteacher