

We want you to be assured that Caterlink takes hygiene and safety extremely seriously and is working closely with school staff to ensure that measures are in place across the catering operations to maintain the safety of ALL persons with respect to Covid-19 and control any risk of transmission of the virus.

We expect high standards from our staff. Training with respect to Covid19 is ongoing and all Caterlink staff must maintain social distancing from all school staff and pupils

Additional robust cleaning procedures have been put in place across the store rooms, kitchen and dining areas (where being used).

Caterlink continues to monitor its suppliers of food and equipment to ensure that high standards are maintained and that goods and delivery processes are compliant and are coordinated with the School's own Covid-19 risk assessments and procedures.

Our own risk assessments and procedures are in place and regularly reviewed to ensure that they are suitable and effective.

We are continuing to follow the Government guidance on Covid-19 for catering and education establishments and policies and procedures are reviewed and updated regularly as the requirements evolve.

## Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

### • FIVE STEPS TO SAFER WORKING TOGETHER •

- ✓ We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
- ✓ We have **cleaning, handwashing and hygiene procedures** in line with guidance
- ✓ We have taken all reasonable steps to **help people work from home**
- ✓ We have taken all reasonable steps to **maintain a 2m distance** in the workplace
- ✓ Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**