



Founded in 1888

Queen Elizabeth's Girls' School

Educating Women of the Future

15 September 2020

Dear Parent/Carer

We are delighted to be writing to you with all our students back at school. We have completed the first full week of teaching and students in Years 12 and 13 are settling in very well. Year 12 are getting to grips with their new courses, whilst Year 13 are getting back into the swing of timetabled lessons where they have been revisiting and recapping the work that was set during the school closure. We have been very impressed with how well the sixth form students have been adapting to the new procedures and timings in school. They have been helpful, polite and good humoured through these unusual times. In particular Year 13 have come back focused and energised with a positive attitude to the year ahead.

There have been some changes to the facilities since the school closure and we are pleased to announce that we now have WiFi throughout the school, available for Sixth Form students. This means that they may use a tablet or laptop during lessons or study periods should they wish to. This will enable students to access Google Classroom as well as other resources during study periods. In the Sixth Form Centre we have increased the workstations to enable all students to have a place to work. This work area is now in addition to the Sixth Form Study Area in the Library.

We have planned a Sixth Form Catch Up Programme for both Year 12 and 13. As well as updating facilities, teaching staff have been meticulously planning their curriculum and assessments to ensure all curriculum content will be covered this year. We are conscious that students need to be as efficient as possible when working in school. To support students to manage their time, to swiftly get back into the routines of school and to support catch-up, we have arranged for all students in Year 12 and 13 to be registered in one of three study areas during each of their independent study periods. These areas are supervised by a member of staff who will be ensuring that students are fully focused on learning. We will be working closely with the students to make sure they have everything they need in order to succeed.

In order to ensure that your daughter fulfils her potential in both her academic studies as well as the extra-curricular life of the Sixth Form, we require her to have at least 97% attendance and excellent punctuality. There is a clear correlation between attendance and attainment and we are keen to ensure that all students give themselves every opportunity to do this. I have attached a diagram linking the percentage of attendance to the number of days missed for the overall school year. We also know that punctuality is integral to life both in and beyond school. We would like to emphasise, during this time, that if your daughter does show any symptoms of Covid 19, then she should stay at home and complete a test as soon as possible.

We have been impressed with the standard of dress so far this term and have included a reminder of the Sixth Form Dress Code to ensure this continues to be the case.

All Year 12 families will have received a letter detailing the refundable £50.00 book deposit which is required from all students. This payment should be made through Wisepay and is a requirement for all students. Students who are in receipt of the 16-19 Bursary Fund are exempt from this payment and will be provided with their books. As soon as the payment is received, teachers will distribute the textbooks to students. On completion of their courses, at the end of Year 13, when books are returned in good order, the £50.00 book deposit will be returned.

As Mrs Walker mentioned in her letter last week, all information evenings and parents evenings will be virtual this year. The date for the Year 12 information evening is Wednesday 23rd September 6.30 - 7.30pm. More details will be sent out in due course with full information in regards to the virtual events.

Yours faithfully

Miss L Southwell
Head of Sixth Form

Mr D Jones
Deputy Headteacher

Attendance Information Table

175 Non-School Days a Year					
175 days to spend on family time, university visits, holidays, shopping, household jobs and other non urgent appointments					
Approximately 190 School Days Each Year					
100%	95%	90%	85%	80%	75%
0 Days Absence	10 Days Absence	19 Days Absence	29 Days Absence	38 Days Absence	47 Days Absence
190 Days of education	180 Days of Education	171 Days of Education	161 Days of Education	152 Days of Education	143 Days of Education
Excellent	Good (Best chance of success and reaching full potential)	Worrying (Less chance of reaching full potential and it will be harder to progress at A Level)	Concern (Low chance of reaching full potential at A Level)	Serious concern (potentially jeopardising place in the Sixth Form) Parental Meetings are likely to take place at this point to discuss next steps.	

Sixth Form Dress Code

The Sixth Form dress code plays an important role in contributing to the ethos and highest standards of both the Sixth Form and the wider school. Our Sixth Form students are leaders in the school and role models to the younger students.

Do's

- Smart trousers
- Dress – knee length
- Blazer/cardigan/smart jumper
- Blouse/shirt
- Smart skirt – knee length
- Discreet earrings in lobe
- Smart shoes
- ID badges

Don'ts

- Jeans (inc skinny black)/shorts/tracksuits/leggings
- Sweatshirts/hoodies
- Denim – jeans/jackets/shirts/skirts
- Trainers/flip flops/Ugg boots/vans/converse
- Shorts
- No facial piercings (inc nose rings/studs)
- Vest tops/strappy tops/t-shirts/décolletage/bare midriffs
- No logos/slogans

ID Badges are part of the dress code and must be worn at all times. Failure to comply with these requirements will result in students being sent home.