



# Queen Elizabeth's Girls' School

*Educating Women of the Future*

Tuesday 5th January 2021

Dear Parents and Carers

Following on from my letter of last night, I am writing to set out an outline of provision for remote learning starting from tomorrow, Wednesday 6th January, for all year groups. This will include Live Lessons. Today staff will begin to replan lessons moving forward to suit the medium of Google Classroom.

Over the next day or so we hope to have information to share regarding Free School Meal Provision.

We will revert to our five period day timetable with timings pre lockdown last March and including usual wellbeing activities. Please see the table below:

<b>Time</b>	<b>Activity</b>
<i>Before or at 8:40</i>	<i>Recommendation to check school email</i>
8.40 - 9.00	Assembly or Form Time
9.00 - 10.00	Period 1
10.00 - 11.00	Period 2
11.00 - 11.20	Break
11.20 - 12.20	Period 3
12.20 - 1.20	Period 4
1.20 - 2.05	Lunch
2.05 - 3.05	Period 5
3.05 - 3.15	Form time

Heads of Year will inform Tutor groups of Assembly days and Tutors will let students know how the second Form time at the end of the day will be used.

Students should receive electronic copies of their Timetable with subject and Teacher name details today. This will be sent via email to their school email accounts. It will be important going forward, for students to check their school email account every day and regularly during the day, for updates or further information from school to support their wellbeing or academic progress.

Please be aware that this is Week A of the Timetable.

If for any reason, students need any kind of support to access Google Classroom, they should let their Form Tutor know via Google Stream preferably or via email (if the Stream is unavailable). All students' email communication with school can only be via student school email addresses.

A reminder that you can follow your daughter's engagement with her Google Classroom work via *Google Guardian Summaries* whereby a summary of assigned work is emailed to you either daily or weekly. Ideally you should use a Google Account to sign up for this facility. We will arrange for Google to send emails to you again to invite you to sign up to receive Google Summaries, if you have not yet done so. Please look out for that email from Google rather than from the school.

Teachers will set activities for students to complete individually with specific hand-in times, which will mirror *homework*.

Families with daughters in exam years, Year 11 and Year 13, will receive further information regarding assessment and Public Exams in due course and when we receive further details from the Government.

I hope this is helpful, initial information, to support the continuation of learning of teaching. Sending you all every good wish.

Yours faithfully

Violet Walker  
Headteacher