



Provider Access Policy

POLICY TITLE:	Provider Access Policy
STATUS	Statutory
REVIEWED BY:	Board of Trustees
DATE OF REVIEW:	September 2026
NEXT REVIEW:	September 2027

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1. About this policy

This policy statement sets out Queen Elizabeth's Girls' School's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. All students in years 8 to 13 at Queen Elizabeth's Girls' School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and career events
- Understand how to make applications for the full range of academic and technical courses



2. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

3. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

3.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
 - Pupils can choose to attend
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.



Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

Queen Elizabeth's Girls' School will ensure that the above information is collected from providers and shared with students during the encounters with providers.

3.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider. Meaningful live online engagement is also an option at our school.

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact David Robson, Assistant Headteacher.

Telephone: 020 8449 2984

Email: d.robson@qegschool.org.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Queen Elizabeth's Girls' School fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done through assemblies and talks from providers, in addition to providers attending careers events at school. At Queen Elizabeth's Girls' School we also offer a programme of after school careers talks. This is an opportunity for employers to speak with students about working in their sector, and for students to network with professionals in the industries they would like to work in.

Encounters for Year 9, Year 11 and Year 13 students will have taken place by 28th February to allow students time to make decisions about GCSE options, Post-16 and Post-18 education and training



Please speak to our careers leader to identify the most suitable opportunity for you.

These events will run in line with any measures related to relevant public health guidance where applicable

4.3 Granting and refusing access

Access to students will be granted in assemblies, career events and during organised talks within the school day or after school.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Providers will have access to facilities including spaces to deliver talks e.g. the School Hall and classrooms. Providers will have access to equipment such as chromebooks, audio and visual devices (e.g. interactive whiteboards, TV screens) if required. Providers are able to leave prospectuses or other material for students to read.

5. Previous providers

In the past we have invited apprenticeship providers from the local area to speak to our pupils, including representatives from ASK (Apprenticeship Support & Knowledge) and Barnet Homes. Organisations including Big Creative Education, Berkeley Group, Bolt Burdon Kemp, the Cabinet Office, The Department for Work and Pensions, the Ministry of Justice and the Home Office have come to our school in the past.

6. Pupil destinations

In recent years, our year 11 pupils moved to a range of providers in the local area after school, including: Barnet and Southgate College, Capel Manor College, Capital City College, Dame Alice Owens School, Elstree Screen Arts Academy, Finchley Catholic School, London College of Beauty Therapy, London Screen Academy, Saracens Sixth Form, Woodhouse College and local apprenticeships.

A significant number of Year 11 students chose to stay on at our Sixth Form.

In recent years, our year 13 pupils moved to a range of providers, including: University of Cambridge, University College London, University of Cardiff, University of Leeds, University of Nottingham, Queen Mary London, King's College London, City St George's London, Imperial College London, University of Bristol, University of Newcastle.



7. Complaints

Any complaints related to provider access can be raised following the school [Complaints Policy](#) or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Links to other policies

- Child Protection and Safeguarding Policy
- Careers Education and Guidance Policy
- Curriculum Policy
- Complaints Policy

9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by the Senior Leadership team link for Careers Education and Guidance.